

**Steps taken / procedure followed in service allocation for CSE-2009**

The following broad procedure has been followed for service allocation:-

- (i) Allocation of service has been done by using a software developed by this Department on the basis of rank, preference, medical status, category of candidate, medical requirement for a service and availability of vacancy in his /her category as reported by Cadre Controlling Authorities to UPSC.
- (ii) First of all, service has been allocated to PH candidates keeping in view the medical status of the candidates, functional classification / physical requirement for the service, preference of service as expressed by the candidate and vacancy identified in the category of disability i.e. Locomotor disability / cerebral palsy, visual impairment and hearing impairment.
- (iii) Service allocation in respect of PH candidates who have qualified on General Merit i.e. without availing any relaxation / concession meant for PH category was ascertained through software in PH category as well as other relevant categories and the best preferred service has been allocated. In the process rank no. 280 who is OBC (GM) and has also qualified without availing any relaxation meant for PH category has been given highest preferred service in UR category as per his rank and preference vis-a-vis other general category candidates. Consequently, one vacancy in PH category i.e. Pondicherry Civil Service remains unallocated and will be carried forward.
- (iv) Thereafter, allocation for other candidates belonging to General/ OBC/ SC / ST category has been done with the help of the software on the basis of rank, preference, medical status, category of candidate, medical requirement for the service and availability of vacancy in his /her category, at his / her turn.
- (v) OBC/SC/ST category candidate recommended by UPSC on general standards without availing any of the relaxations meant for his / her category has been treated as general merit (GM) candidate and for the purpose of allocation of service of his /her higher preference, he / she has been allowed to migrate to his /her category.
- (vi) Medical status in respect of some of the candidates is indeterminate as on date as appeal filed by them is pending or time for filing appeal is not over. They have been allocated service provisionally on the basis of their present medical report with provision to improve in service (higher service of the candidate) if they succeed in their appeal. This upgradation is only possible due to release of vacancy blocked in respect of other candidates. In respect of temporary unfit candidates, only one service has been blocked and allocation of the same will be confirmed once he is declared fit. In respect of those candidates who have preferred appeal, one or more services depending on the preference exercised by them and keeping in view the vacancies available on their turn have been blocked.
- (vii) Creamy layer status in respect of some candidates has still not been cleared pending further verification and therefore, though the provisional allocation has been done in respect of them, formal letter for nominating them to Foundation Course will be issued only after the creamy layer status is cleared. Cadre Controlling Authorities have been advised to check creamy layer status before issuing offer of appointment. 22 candidates were shortlisted for further scrutiny / verification of creamy layer status. On the basis of response received from 18 candidates, it has been observed that 11 candidates are below creamy layer and they are being nominated for Foundation Course. Remaining 7 candidates from whom response has been received but further examination is required are not being nominated for FC at this stage till creamy layer status is confirmed. Similarly, in respect of 4 candidates who have not responded to DOPT's letter regarding creamy layer status, are also not being nominated for FC.
- (viii) Candidates who have been provisionally recommended by UPSC, are not being nominated for FC at this stage till the same is cleared by UPSC.
- (ix) Some of the candidates have given no preference or exercised limited preference for allocation of service. These candidates have not been allocated any service as at their turn vacancy in their category was not available. They will be considered for allocation of service at the end, as per rules, after all candidates including those that may be in the supplementary list, as per rank, preference, medical status, category, medical requirement of the post and availability of vacancy in his /her category at their turn.
- (x) Some of the candidates have **not** got their medical examination completed despite ample opportunities given to them. Their candidature has been cancelled and accordingly, they have not been considered for any service allocation.
- (xi) All those candidates whose name do not appear in the service allocation list, are requested to login to Ministry's website [www.persmin.nic.in](http://www.persmin.nic.in) using web authentication code allotted to each successful candidate to ascertain the reason for non-allocation of service at present.